

Leave 5/16" margin area all the way around your document.

margin guide at .3125"

Place all type and graphics within this area

margin guide at 3.35"

5/16" area on either side of fold



fold guide at 3.66"

margin guide at 3.98"

Place all type and graphics within this area

margin guide at 7.02"

5/16" area on either side of fold



fold guide at 7.33"

margin guide at 7.65"

Place all type and graphics within this area

margin guide at 10.67"